

Feature Book

Where Innovation Meets Education Management

30 modules

A guide to the platform, apps, services and latest announced releases

EDUBase Cloud is an all-in-one, cloud-hosted school management platform built in Pakistan for schools, colleges, academies and school groups. It covers admissions, fees and bank collection, finance, examinations, attendance, HR and payroll, communication and front desk on the web portal, with Android apps for parents, teachers and owners, and an AI assistant that speaks the staff's language.

1000+ Educational institutions

450,000+ Students

10,000+ Teachers

150,000+ Parents informed

Explore the tools, apps and services that support your institute.

Platform modules

Explore features for everyday school administration, teaching and communication.

Administration

Student Management & Admissions

Live

Every student record, from first enquiry to leaving certificate, in one place.

- Admission form - A configurable admission form with guardian details, family number, session, fee plan and photo, printable blank or filled.
- Admission enquiries - Record walk-in and phone enquiries before they become students, and convert them when the family confirms.
- Admission approvals - Route new admissions through an approval step when a class is full or a discount is requested.
- Class capacity limits - Set how many students a class or section can take so admissions stop, or go to approval, when it is full.
- Family grouping - Link siblings under one family number so fee vouchers, payments and reminders can work per family.
- Batch transfer and promotion - Promote a whole class to the next session or move students between sections and campuses in one action.
- Bulk update - Change class, section, status, fee plan or any other field for many students at once.
- Active, inactive and left students - Mark leavers with a leaving date, keep their history, and re-activate a returning child.
- Students Not Currently Enrolled - A separate view of leavers so their old dues, challans and payment history stay reachable.
- Student change log - See who changed a student's fee, class or status, and when.
- Student QR codes and ID cards - Print QR ID cards for students that work with the QR attendance app.
- Automatic roll numbers - Optionally let the system assign the next roll number school-wide or per section on admission.
- Students by user - See which staff member admitted or manages which students.

Certificates, Cards & Print Designs

Live

Student cards, certificates, letters and every printout in your school's own branding.

- Student card with QR code - Vertical or horizontal cards with photo, QR and expiry.
- Certificates - School leaving, character and custom certificates with your own wording.
- Certificates log - Who was issued which certificate and when, so duplicates are never given by mistake.
- Letters - Consent letters, warning letters, fee reminder slips, migration slips.
- Staff documents - Appointment letter, experience letter, character certificate, bank account letter, employee card.
- Print templates and branding - Colour themes, logo, footer signatures for reports, cards and result cards.

School Setup & Multi-Campus

Live

Campuses, classes, sections, sessions, academic year and reference lists, set once and reused everywhere.

- Campuses and cities - Any number of campuses, each with its own settings, SMS device and bank routing.
- Campus switching - Staff with rights to several campuses switch from the navbar; owners see all.
- Classes, sections and campus-classes - Which classes run at which campus, and which sections in each class.
- Sessions - Academic sessions used on student records and reports.
- Academic Duration - Optional academic year dates that warn or block attendance and exam entries outside the year; fees and reports are never affected.
- Reference lists - Gender, religion, nationality, mother tongue, guardian relations, student groups.
- Holiday Calendar - The school's closed days, used by fee automation.
- Roll Number Series - Automatic roll numbering school-wide or per section.
- Admission Capacity - Seat limits per class or section.

Bulk Data Import & Onboarding Tools

Live

Move from registers or another system by Excel: students, fee plans, old dues and past payments.

- Upload Students - Add or update students in bulk from Excel.
- Upload Fee Plans - Assign fee plans to students in bulk.
- Upload First Time Arrears - Bring old dues from your previous system onto the first challan.
- Upload Challan Payments - Load past payments so history is complete.
- Background processing - Large files are queued; you are told in-app when they finish.
- Import demo settings - Start a new school from a ready-made settings template.

Finance

Fee Management & Challans

Live

Fee plans, monthly challans, discounts, family payments and receipts, without spreadsheets.

- Fee plans and particulars - Build fee plans from your own fee heads (tuition, transport, exam, admission) with per-month amounts and repeating months.
- Per-student fee changes - Change one child's fee for a single challan or permanently, with concessions recorded against the plan.
- Generate challans in bulk - Create the month's challans for a campus, class or the whole school in one click, with optional prorating and first-time payables.
- Installment challans - Split a large fee (annual charges, admission) into installments on separate vouchers.
- Arrears carried forward - Unpaid balances roll into the next challan; a month-wise breakdown of old dues can print on the voucher.
- Add amount to generated challans - Add a fine, an extra charge or a custom head to challans that already exist.
- Pay or print challans - Take full or partial payment, print single, family or compact multi-per-page vouchers.
- Family-wise payment - Collect for all siblings together and print one receipt for the family.

- Direct payment - Take money without going through the challan list, for one-off receipts.
- Discounts with approval - Give a discount on a challan; discounts and payments can wait for a manager's approval.
- Consolidated receipts - When a parent pays several months at once, print one receipt instead of one slip per month.
- Challan settings and branding - Bank account, header/footer notes, vertical or horizontal voucher layouts and school branding.
- Yearly fee increment - Raise fees for a new session across students in one operation.
- Payment history - Every payment a student or family has ever made, in one list.

Finance & Accounting

Live

Chart of accounts, journals, ledgers, trial balance, P&L and balance sheet, fed by fees and payroll.

- Chart of accounts and GL groups - Your own account heads, grouped and typed as asset, liability, equity, income or expense.
- Journal entry, expense and income forms - Post journals directly, or use the simpler Add Expense and Add Other Income screens.
- Automatic postings - Fee payments, refunds and salaries post to the ledger without re-entry.
- General ledger and GL inquiry - Drill from any account into its entries for a date range, with print.
- Trial balance, P&L, balance sheet - Standard statements with separate debit and credit columns and day-wise P&L.
- Cash report and daily snapshot - What came in and went out today, and a frozen daily picture of students, fees and cash.
- Accounting periods and year end - Close periods so nothing can be posted into them, and close the financial year with proper closing entries.
- Shareholders and partner accounts - Track partner capital and ratio-based distribution of profit.
- Reversal-only corrections - In the new ledger a posted entry is never edited or deleted; it is reversed, with both entries kept.
- Old vs new ledger comparison - Run the new ledger alongside the old one and compare account by account before switching.
- Voided transactions - A list of every cancelled fee transaction, with who and when.

Purchase Requisitions

Live

Ask, approve, pay and settle school purchases, with every rupee traceable to a person.

- My Requisitions - Staff enter what they need, for which campus, with itemised estimated cost; each request gets its own number.
- Approvals with partial amounts - Approve less than requested, or reject with a reason; decision and approver are kept.
- Issue payment - Pay only after approval, up to the approved amount, by cash, cheque, transfer or online, from a named account.
- Settle with the bill - Record the actual spend, refund the difference or carry it to the next requisition.
- Three separate permissions - Request, approve and issue can be three different people.
- Outstanding advances report - Who still holds school money, and for how long.

AI & Automation

Fee Automation

Live

Let the system generate challans, apply late fees and chase defaulters on schedule.

- Scheduled challan generation - Set the generation day, due date, expiry, campus and class scope once; the challans are created every month on that date.
- Parent alerts on generation - Optionally send the school's own SMS template and a Parents App notification when the scheduled challans are created.
- Late fee automation - Apply your existing late fee policy on the due date, the day after, or after a grace period, with per-day fines that keep accruing up to the policy limit.
- Holiday-aware runs - Fines never land on a weekly off or a Holiday Calendar date; they move to the next working day.
- Preview before apply - Every automation has a preview that shows exactly which children would be affected and by how much, charging nothing.
- Automatic fee defaulter reminders - Pick the day, hour, channels (SMS, WhatsApp, branded SMS, app) and recipients; the reminder goes out monthly by itself.
- Two defaulter definitions - Chase everyone with a balance, or ignore families who have paid something this month.
- Run history - Each run is logged with what it did, so a missed or double month can be traced in seconds.
- Bulk generation without waiting - School-wide challan runs are queued in the background and you are notified in-app when they finish.

AI Assistant & Automation

Live

Ask the built-in assistant in English or Roman Urdu, speak instead of type, and let it fill forms.

- In-app support assistant - Answers from EDUBase's own documentation, with deep links to the screen and the tutorial video.
- Roman Urdu and English - Ask the way your staff actually write.
- Voice input - Speak the question; the transcript comes back in Latin letters.
- Form-fill copilot - Describe what you want (for example this month's challans with a due date) and the assistant proposes the fields; you review and save.
- PTM voice-note summaries - Teachers record the meeting; a written summary is drafted for them to edit.
- AI Account Scanning & Auditing - A read-only scan that lists records that look contradictory (for example enrolled with a leaving date) for a person to confirm.
- Communication risk scan (optional) - A scheduled review of flagged conversations for the school's own oversight.
- In-app documentation - A Docs page of guidelines per feature, and a page brief on new screens.

Reports

Fee Reports & Defaulters

Live

Know what was billed, what was collected and who still owes, per class, family or month.

- Day Wise Paid Challans - The cash-up report: everything collected, by day and by user.
- Detail Fee Report - Charges and payments broken down by student, particular and month.
- Fee defaulters three ways - By total amount, by family, or by month, each with print and SMS/WhatsApp actions.

- Student Wise Fee Status - How many students in each class have paid this month and how many have not.
- Fee Audit Report - Historical fee collection by the class and session at the time of billing, unaffected by later promotions; collected shown as cleared, awaiting approval and total.
- Class Wise Fee Particular Report - How much each fee head (transport, tuition, exam) raised per class.
- Fee Intimation - What families are being asked for this month, before they pay.
- Print fee reminder letters - Reminder slips for families who have not paid, ready to hand out.
- Excel export - Every fee report exports to Excel or CSV, including full-year audit exports.

Examination Reports & Teacher Performance

Live

Class results at every angle, plus a teacher-by-teacher view of exam outcomes.

- Examination Reports - Class, section, subject and term views with grades, positions and printable result cards.
- Teacher Performance - Every teacher's exam results, pass rate and averages, compared against other teachers of the same subject.
- Term trend - See whether a teacher's classes are improving across terms.
- Teacher attendance in the score - The performance score can also weigh the teacher's own attendance.
- Optional ranking - Rank teachers school-wide when the school wants to.
- Excel and print - Export or print any report.

Student 360°

Live

One child, one screen: profile, attendance, marks, position, fee, conduct, meetings and siblings.

- 360° score and risk flags - A weighted score across attendance, academics, fee and conduct; areas with no data are left out rather than scored zero.
- Journey timeline - Admission, class changes, promotions and key events in order.
- Marks and position - Exam results and class position for the period.
- Attendance and fee - Attendance percentage and fee standing side by side.
- Conduct records - Disciplinary and appreciation notes kept against the child, with separate rights to read and to write.
- Meetings and complaints - PTM notes and complaints for that child.
- Siblings - Jump to the brothers and sisters in the same family.

Owner Dashboard & Reports

Live

Daily P&L, collections, attendance and strength at a glance, on the web and in the Owner App.

- Daily P&L - Today's income, expenses and net balance.
- Student, employee and financial report hubs - Absentees, defaulters, admissions, inactive students, staff attendance, salary, monthly P&L, cash report.
- Approvals on the phone - Advance salary, increment, salary plan, student leave, employee leave and diary approvals.
- Campus selection - Switch campus or view all.
- Subscription and app analytics - See the school's EDUBase subscription and how many parents use the app.

Integrations

Bank Fee Collection

Live

Parents pay at the bank, in their banking app or at a kiosk; EDUBase posts it automatically.

- Consumer number on the voucher - Each challan prints a bank-ready consumer number the parent can use at a branch, ATM, mobile app or 1Bill/1LINK channel.
- Real-time posting - Bank inquiry and payment calls are answered in real time; the payment appears in Paid Challans and Payment History immediately.
- Paid-voucher protection - A challan already paid answers as paid to any later inquiry, so a family cannot be charged twice.
- Per-school activation - Bank collection is enabled per school and per bank; the school keeps counter payments alongside.
- Reconciliation views - Bank payments are visible in Payment History and Day Wise Paid Challans like any other payment.

Academics

Examinations & Results

Live

From subjects and grading policy to award lists, result cards and date sheets.

- Subjects, groups and subjects in classes - Define subjects and subject groups and attach them to classes; combined award lists cover several subjects.
- Test types and weightage - Monthly tests, mid-term, final and any custom exam type, with weightage for term totals.
- Grading policies - School-wide or class-specific grade bands and pass marks.
- Award lists and marks entry - Create award lists per class, subject and exam, enter or update marks, and send marks SMS in the same step.
- Subject allocation - Assign optional or elective subjects to individual students.
- Show or hide marks in the Parents App - Enter results now and release them to parents at PTM time.
- Result cards and report designs - Themed result cards, month-wise, subject-wise, term-wise and combined reports with school branding and custom signatures.
- Positions and pass rules - Class and section positions, optionally counted only among students who passed every subject.
- Date sheets - Build and print exam date sheets per class.
- Roll number slips and exam halls - Assign exam roll numbers and halls, and print roll number slips.
- Excel and print - Every award list and report can be printed or exported.

Parent-Teacher Meetings (PTM)

Live

Plan the PTM, invite parents through the app, record each conversation, and report on it.

- PTM Events - The whole occasion, for example 1st Term PTM, kept as a draft until published.
- Class sittings - One sitting per class with campus, sections, date and the teachers holding it.
- Parent notification - Publishing pushes the invitation to every family in scope.

- Structured evaluation - Attendance, contact number, remarks, strengths, weak areas, areas to improve, subject-wise performance.
- Voice notes with AI summary - The teacher records the meeting; a written summary is drafted for the teacher to edit; the audio is kept.
- Parent feedback - Parents who attended can send feedback from the app.
- PTM Report - Attendance per class, weak subjects, who did not come, term-over-term comparison.
- Owner oversight - Statistics and playable voice notes in the Owner App.

Daily Diary, Notices & Houses

Live

Homework diary from the Teacher App, notices to parents, complaints handling and house system.

- Student Diary - Class work, home work and attachments per subject, filtered by class, section and date; edit, print or save as image.
- Diary approval - Optionally have diaries approved before parents see them.
- Notice Board and News - Announcements to parents and staff, with read tracking.
- Complaints and Suggestions - Everything parents send from the app, in one report.
- House Management - Create houses, allocate students, list students by house.
- Student Leave Approval - Approve leave applications parents send from the app.

Attendance

Student Attendance

Live

Mark attendance from the class register, the Teacher App, a QR scan or a gate device, and tell parents instantly.

- Take attendance by class - The daily register per class and section with your own attendance marks (Present, Absent, Late, Short Leave).
- Bulk attendance - Mark several classes or the whole campus in one screen.
- View and update - Correct a past day, with the change logged.
- Absentee alerts to parents - Send absentee SMS or WhatsApp to parents; the Owner App lists today's absentees with call and WhatsApp buttons.
- Attendance sheets - Blank and filled attendance sheets for print.
- Individual and combined reports - Per-student, per-class, day-wise and combined attendance summaries.
- Attendance fine to challan - Optionally add an absence fine to the next fee challan.
- Attendance alerts - Be told when a class or employee has not been marked by the expected time.
- Custom attendance marks - Choose which acronyms your school uses.

QR, Biometric & Geo Attendance

Live

Automatic in/out marking from QR cards, biometric machines and phone location.

- QR Attendance App - A free Android app that scans student and employee QR cards and marks attendance in real time.
- QR ID cards - Print student and employee cards with QR codes in your school's design.

- Biometric device support - Connect standard fingerprint/face terminals so their punches mark attendance in EDUBase.
- Registered devices - See and remove the devices registered for attendance.
- Geo-location attendance - Pin each campus on a map with a radius; staff attendance from the Teacher App must be inside it.
- Out-time rules - Automatically record Short Leave when an employee clocks out earlier than the allowed time.
- Instant parent notification - A gate scan can send an SMS, WhatsApp or app notification to the parent.

Face Attendance Gates

Pilot

A tablet at the gate recognises the face and marks the child or staff member in.

- On-device recognition - Recognition runs on the tablet, so a slow internet connection does not hold up the queue at the gate.
- Liveness check - A photo held up to the camera is not accepted.
- Face Attendance Gates screen - Name each gate, see last check-in and last punch, pause a gate, and see which gate marked a person.
- Same alerts as the register - Parents get the same absentee or arrival messages as any other attendance method.
- Device tokens - Every tablet has its own credential; a lost tablet is cut off without changing anyone's password.

HR & Payroll

Staff Management (HRM)

Live

Employee records, shifts, documents, letters, leave and the Teacher App login, in one place.

- Employee profiles - Personal, contact, qualification and bank details with a configurable form and document uploads.
- Departments, designations, employment types - Your own organisation structure and grades.
- Shifts and time in/out - Per-employee weekly timings and shift templates used by attendance and payroll.
- Teacher App login - Create the teacher's app login from the employee record and assign classes and subjects.
- Leave approval - Staff apply from the Teacher App; managers approve on the web or the Owner App.
- Employee notice board - Announcements for staff, read in the Teacher App.
- Letters and cards - Appointment letter, experience letter, character certificate, bank account letter, salary slip and employee QR card from your own print templates.
- Security deposit - Take a security payment from staff and return it when they leave.
- Staff SMS - Send SMS to employees and see the log.

Employee Attendance

Live

Daily or monthly staff attendance from the register, the app, QR or a device, locked once payroll runs.

- Take and update attendance - Daily marking with per-day corrections.
- Monthly attendance - Enter a month in one grid for schools that do not mark daily.
- Lock attendance - Freeze a month so nothing changes after salaries.
- Automatic marks from devices - QR, biometric, face and geo-fenced app punches mark staff in and out.

- Reports - Combined, individual, monthly and general attendance reports for staff.

Payroll & Salaries

Live

Salary plans, allowances, deductions, approvals, payslips and salary sheets, posted to the ledger.

- Salary plans - Basic pay plus your own allowances and deductions, with an update history.
- Increment and salary plan approvals - Changes wait for a manager's approval, on the web or the Owner App.
- Advance salary - Record advances and recover them from the next salary.
- Calculate and generate salary - Month-end calculation with attendance, leave, late and lecture-based adjustments.
- Pay and print - Payslips, salary report and the signature sheet; reverse a salary paid by mistake.
- Employee salary report - One employee's salary history and net pay over time.
- Ledger posting - Salary payments post to the finance module.

Lecture-Wise Salary

Live

Pay visiting faculty per lecture with a rate card, a lecture register and approval.

- Rate card - Rates by class, section and subject; the most specific rate wins, blank means any.
- Lecture register - Record lectures per teacher per day, with approval before payment.
- Separate register and approval rights - Whoever records cannot also approve unless given both rights.
- Payslip breakdown - The slip shows the lectures and rate that made up the pay.
- Lecture-Wise Salary Report - Every teacher's lecture earnings, labelled Paid or Not calculated yet.

Communication

Communication Center (Messages)

Live

Secure in-app messaging between teachers, parents, students, admins and the owner, with a record.

- One thread, every party - Staff, teachers, parents, students and the owner each sign in through their own app and meet in the same conversation.
- Communication Settings - Decide whether parents may message teachers directly and which staff are reachable.
- Contact guard - Phone numbers and similar details are screened before a message is stored.
- Communication Report - Export or review conversations when a complaint needs the facts.
- Owner oversight - The owner sees conversations across campuses in the Owner App.
- Push notifications - A phone notification says you have a message; the message stays inside the platform.
- Flag a thread - Anyone can flag a conversation for review.

SMS, WhatsApp & Notifications

Live

Reach parents by SMS, WhatsApp, branded SMS or app notification, from every screen that matters.

- SMS Blaster - Send a message to any selection of students, families, classes or staff.

- Free SMS Sending App - An Android app that sends the portal's SMS queue from the school's own SIM, campus by campus.
- Branded SMS gateway - Connect a masking/branded SMS provider through SMS Gateway Settings.
- WhatsApp Service - Link your school's WhatsApp number by scanning a QR; use the hosted service or the desktop sender on a school PC.
- SMS templates - Your own wording for challan, absentee, marks and HRM messages, with placeholders.
- Notice Board and News - Announcements that appear in the Parents App and Teacher App, with read tracking.
- Delivery logs - SMS Report, Family SMS Report and App Notification Report show what was sent and to whom.
- Balance and history - WhatsApp balance, sending statistics and message history on one screen.

Front Desk

Front Desk & Visitor Management

Live

Register visitors, check them in and out at the gate, book meetings, and issue student exit passes.

- Register Visitor - Name, purpose, whom to see, and which office they are sent to.
- Gate Entry - The guard's screen for check-in and check-out.
- Visitor Meetings - Book a meeting with the principal or a teacher and record what was decided.
- Student Leave / Exit Pass - Allow a child to leave early, note who collected them and when.
- Visitor Dashboard and Reports - How many visitors came, for what, and how long they stayed.
- Visitor Settings - Your own list of offices and purposes.

Security & Access

Users, Privileges & Activity Log

Live

Give each staff member exactly the screens and actions they need, and see who changed what.

- Users and privileges - Per-user, per-screen and per-action rights, including view-only versus edit.
- Campus scope - A user sees only the campuses granted to them.
- User Logging - Plain-sentence activity log with critical/important/normal severity, filters and a link that opens the record with the change highlighted.
- Daily summary - A digest of important changes goes to the navbar bell and the Owner App.
- Approvals - Payments, discounts, salary changes, admissions and leave can require a second person.
- Data truncate (controlled) - Clear demo or test data under strict rights, with the action logged.
- Password reset - Staff passwords are reset by an admin; parents log in with a one-time code.

Cloud Hosting, Backups & Data Isolation

Live

Your school's data in its own database, on managed cloud servers, backed up and monitored.

- One database per school - Your records are never mixed with another school's.
- Institute code login - Staff sign in with the school's code, a username and password; sessions expire.

- Parent OTP login - Parents log in with a rotating one-time code sent to the registered mobile.
- Backups - Regular database backups kept off the application servers.
- Monitoring - External monitoring of the servers, the resolver and the messaging gateway with alerting.
- Encrypted transport - All portal and app traffic runs over HTTPS.
- Device tokens - Attendance tablets and phones use their own revocable credentials.

Mobile Apps

Parents App Controls

Live

See adoption, control what unpaid families see, and manage parent logins from the web portal.

- Parent App Analytics - Adoption by class and section, so you know which classes to push.
- Parent App Privileges - Warn or block app features by months overdue, with per-student overrides; fee details and contact us are never blocked.
- Parent App OTP Portal - Staff can look up or issue a parent's one-time login code when the SMS does not arrive.
- EDUBase App Links - Store links and download links to copy into a message.
- Announcements from the Owner App - Notices created in the Owner App reach the Parents App.

Apps and day-to-day access

Role-based apps help parents, teachers and owners work with their school.

EDUBase Parents App

Android

Parents follow their child's attendance, fees, marks, diary and notices, apply for leave, message the school and receive PTM invitations, logging in with a one-time code.

- Notice board and news
 - Attendance
 - Daily diary and homework
 - Academics, marks and exam report cards
 - Date sheet
 - Fee details and challans
 - Leave application
 - Complaints and suggestions
 - Student profile
 - Messages (Communication Center)
 - PTM invitations, report and feedback
 - One-time-code (OTP) login, no password to remember
 - Multiple children under one login
 - White-label editions for school groups
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EDUBase Teachers App

Android

Teachers mark attendance, write the diary, run PTMs with voice notes, message parents and see their own attendance, notices and payslip.

- Class attendance for assigned classes
- Daily diary and homework with attachments
- Own attendance mark, geo-fenced where the school requires
- PTM sittings: attendance, remarks, subject evaluation, voice notes with AI summary
- Messages (Communication Center)
- Employee notice board
- Leave application
- Payslip and own attendance
- Notices to parents where permitted

EDUBase Owners App

Android

The owner or principal sees today's P&L, attendance, collections and defaulters, approves salary changes and leave, posts announcements and oversees messages, across all campuses.

- Daily P&L: today's income, expenses, net
- Today's attendance and absentees with call/WhatsApp buttons
- Fee defaulters and collections
- New admissions and inactive students
- Approvals: advance salary, increment, salary plan, student and employee leave, diary
- Announcements to parents
- Complaints and suggestions
- Messages oversight across campuses
- PTM statistics with playable voice notes
- Reports: monthly P&L, cash report, staff attendance, diary report, exam reports
- Parent app analytics and subscription
- Campus switching
- AI account scan results

EDUBase QR Attendance App

Android

A free scanner app: scan student and employee QR cards at the gate or in class and attendance is marked in real time, with parent notification.

- Scan student and employee QR cards
- Real-time marking on the web attendance screens
- In and out marking
- Works with printed QR ID cards from EDUBase
- Parent notification on scan

EDUBase Free SMS Sending App

Android (download from portal, not on Play)

Sends the portal's SMS queue (challans, absentees, marks, notices) from the school's own SIM, campus by campus, so the school pays only its normal SMS package.

- Sends SMS queued by the web portal
- Uses the school's own SIM and package
- Campus-wise device ID
- Delivery status back to SMS Report

EDUBase WhatsApp Sender (Desktop)

Windows

Links the school's own WhatsApp number by QR code and sends the portal's WhatsApp notifications from a school PC; alternatively the hosted service sends without a PC.

- QR-link the school's WhatsApp number
- Sends fee, attendance, marks and notice messages
- Device health and delivery statistics visible to support
- Hosted alternative that needs no PC

Services

Onboarding & data migration

The school fills a student data Excel (campus and fee details included); the EDUBase team uploads it, confirms with a screenshot, and shares the login URL, institute code and admin credentials with a how-to video. Old dues and past payments can be loaded so the first challan is right.

Training

Live online training sessions (Google Meet) scheduled on request, plus module-wise YouTube playlists (Student Management, Fee Management, HRM, Finance, Exams, colour themes, bulk attendance) and an in-app Docs page and AI assistant for self-service.

Support

Support by WhatsApp group, phone and in-app assistant, 9:00 AM to 5:00 PM on working days for live help; the AI assistant, tutorial videos and documentation are available round the clock.

Custom development

New features and options to meet an institution's requirements are added by the EDUBase team.

Bank integration setup

EDUBase configures the routing with the school's bank, shares test vouchers and confirms the bank's inquiry/payment tests before vouchers go live.

Hosting, backups & monitoring

Managed cloud hosting, one database per school, regular backups and external monitoring with alerting, all run by EDUBase.

Continuous updates

New features and app updates ship regularly to every school without any installation on the school's side.

Integrations

Bank fee collection

HBL, Bank Alfalah, Meezan Bank, PayPro and KuickPay, and through them 1Bill and 1LINK channels; real-time inquiry and payment posting via a consumer number on the voucher.

SMS

The free EDUBase SMS Sending App on the school's own SIM, or a branded/masking SMS gateway configured in SMS Gateway Settings.

WhatsApp

The school's own WhatsApp number linked by QR code, sent through the hosted service or the desktop sender.

Push notifications

Parents, Teachers and Owners apps receive push notifications for notices, messages, PTMs, challans and attendance.

Biometric and QR devices

QR Attendance App, standard biometric attendance terminals and face attendance tablets feed the same attendance tables.

Google Play

Parents, Teachers, Owners and QR Attendance apps are published on Google Play; white-label parent apps for school groups.

Excel / CSV

Bulk imports from Excel and exports of every report to Excel or CSV.

Print

Vouchers, cards, certificates, letters and reports as branded PDFs for print.

AI and automation

AI support assistant

Built into the portal; answers how-to questions from EDUBase's own knowledge base in English or Roman Urdu, with links to the exact screen and tutorial video.

Voice input

Ask by voice; the transcript is shown in Latin letters and answered like a typed question.

Form-fill copilot

Describe the task and the assistant proposes the form fields on screens that support it; the user reviews and saves.

PTM voice-note summaries

Teachers record the meeting in the Teacher App; a written summary is drafted for them to edit and the audio is kept.

AI Account Scanning & Auditing

A read-only scan of a school's data that lists records which look contradictory, with example IDs, for a person to confirm; nothing is changed automatically.

Communication risk scan

An optional scheduled review of flagged in-app conversations to support the school's own oversight.

Roman Urdu starters

Suggested questions phrased the way schools actually write, so first-time users get useful answers.

Security and access

One database per school

Each school's data lives in its own database on EDUBase's servers.

Institute-code login and roles

Staff sign in with school code plus username; per-user, per-screen and per-action privileges with campus scope.

Approvals for money and HR

Payments, discounts, salary changes and admissions can require a second person.

Activity log with severity

User Logging records who created, changed or deleted what, with the record opened and the change highlighted; a daily summary reaches the owner.

Parent OTP login

Parents log in with a rotating one-time code, no shared passwords.

Device credentials

Attendance tablets, sender phones and gates hold their own revocable tokens.

Backups and monitoring

Regular off-server backups; external monitoring with alerts.

HTTPS everywhere

Portal, apps and integrations run over encrypted connections.

Recent announced updates

The latest features and improvements for your institute.

This PDF includes English and Roman Urdu announcements. The website update list also supports Urdu-script announcements.

No recent English or Roman Urdu updates have been announced yet.

School terms, in plain English

Challan

The fee voucher or invoice a family pays, at the school counter or the bank.

Fee particular

A single fee head such as tuition, transport, exam or admission fee.

Fee plan

The set of particulars and amounts charged to a class or student, month by month.

Arrears / baqaya

Unpaid balance from earlier months carried onto the next challan.

Consumer number

The number printed on a voucher that a bank uses to look up and pay it.

Award list

The marks sheet for one exam, class and subject.

Date sheet

The exam timetable.

Roll number slip

The exam admit slip showing roll number and hall.

Session

The academic session or batch label on a student record.

Campus

One branch of a school; multi-campus schools manage all branches in one account.

Section

A division of a class, for example 5-A.

PTM

Parent-teacher meeting.

House

A student grouping used for sports and school events.

Requisition

A request for money to make a school purchase, approved and settled with the bill.

GL

General ledger, the school's book of accounts.

Institute code

The short code that identifies a school when staff sign in.

OTP

One-time password: the login code sent to a parent's phone.

Talk to EDUBase

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